



MIAMI BEACH

**REPORT TO WORK**

To: Police / Patrol  
 Department/Division

Salabarría, Jessica  
 Employee name (Last, First)

19928  
 Employee ID Number

Police officer  
 Classification

Will report on 01/31/12  
 Date

at 7 am  
 Time

At the rate of \$ 23.55 /hour

Full-time / Probationary  
 Status

Human Resources Department

By: Galena Kuylen

**City of Miami Beach Loyalty Oath:** I, the undersigned, being employed by or an officer of the City of Miami Beach, Florida, and a recipient of public funds as such employee or officer, do hereby solemnly swear or affirm that I will support the Constitution of the United States and of the State of Florida.

**Employee Handbook Receipt:** I, the undersigned, acknowledge that I have received a copy of the City of Miami Beach Employee Guide. I understand that I am responsible for reading, knowing and following the guidelines contained therein. I understand that a violation of the guidelines may result in disciplinary action, up to and including termination.

I further understand that I must furnish and wear recommended safety-type clothing and shoes, and obey all regulations regarding my personal safety and that of my fellow workers.

I declare that I have read the foregoing and that I agree to everything stated.

[Signature]  
 Signature of Employee

01/27/2012  
 Date

**New Hire Orientation Session:**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_



MIAMIBEACH

Revision: 3 – 19DEC08

## IT Business Use & Software Installation Policy

3.0

### Employee Acknowledgement

I have read and understand the City of Miami Beach's Business Use and Software Installation Policy. I agree to abide by it as consideration for continued employment by [The City of Miami Beach]. I understand that violation of any of the above policies may result in my termination.

A handwritten signature in black ink, appearing to read 'Jessica Salabarnia', written over a horizontal line.

Employee Signature

A handwritten date '01/27/2012' in black ink, written over a horizontal line.

Date

Jessica Salabarnia